



Entering Kindergarteners
through 5th graders

Christian Academy of Laurel presents...

Summer in the Sun 2023

15002 First Baptist Lane, Laurel, Maryland 20707
Email: summerprogram@christianacademyoflaurel.org

Please Print Clearly

Please note that there is a non-refundable registration fee of \$100 due at the time of registration.

Student Information	
First Name _____	Grade Entering _____
Last Name _____	Date of Birth _____
Address _____	

The camp is open to students entering Kindergarten through 5th grade in the fall. The weekly fee is \$300 per camper per week. **The hours of the program are 7:30 am – 5:30 pm. Please note children are not considered registered for a session unless the weekly fee(s) is/are paid in full by the due date.** No drop ins will be permitted. Refer to “Parent Agreement & Financial Obligation Guidelines” for more information on fees and policies. Check the boxes next to the dates your child will attend.

****Payments must be paid in full by the session due date to reserve space.****

Session 1 Dates	Session 1 Payment Due	Session 2 Dates	Session 2 Payment Due
<input type="checkbox"/> June 20 – 23 (closed June 19 th)	May 31st	<input type="checkbox"/> July 17 - 21	June 15th
<input type="checkbox"/> June 26 – 30		<input type="checkbox"/> July 24 - 28	
<input type="checkbox"/> July 3-7 (closed July 4 th)		<input type="checkbox"/> July 31 – Aug 4	
<input type="checkbox"/> July 10 – 14			

Parent/Legal Guardian	Emergency Contacts (*Required)
Name _____	Contact 1 Name _____
Address _____	Relationship _____
_____	Phone Number _____
Cell Phone _____	Contact 2 Name _____
Work Phone _____	Relationship _____
Email _____	Phone Number _____

I hereby represent and warrant that if the participant is a minor, I am his/her guardian and authorized to provide the releases, authorizations, and permissions as stated and all information above is accurate and complete. I am his/her guardian and authorized to provide the releases, authorizations, and permissions as stated and all information above is accurate and complete. I hereby give permission for the applicant to participate in all program activities, including field trips in approved vehicles and agree to release Christian Academy of Laurel, its officers, employees, and agents, from all liability arising from any harm or injury incurred by the participation of my child in the program stated above.

Unless otherwise indicated by a parent/guardian in writing at the time of registration, photographs of participants for use in commission publications may be taken while participating in the program activities.

Parent or Guardian’s Signature

Date Signed

Parent Agreement & Financial Obligation Guidelines for CAL

Student: _____

Summer in the Son (SITS) promises to provide a safe, Christian atmosphere with lots of fun and activities. Our pledge is to continue to provide your child with a summer full of programs and adventures that will be both meaningful and memorable.

Camp Overview

Philosophy – We believe man not to be merely a physical being, but rather body, soul, and spirit according to the Bible. Therefore, our camp is designed to build, develop, and make better the “whole” person.

Program Overview – Our program is designed to enrich the total camper. The camp is open to students entering Kindergarten through 5th grade in the fall. SITS hours are from 7:30am to 5:30pm. All campers must be completely potty-trained. The average day at SITS consists of free play, chapel, lunch, afternoon activities and off campus activities.

Registration Information – At the time of registration, you will need to have the Registration and Emergency and Medical form(s) completed in their entirety with Registration payment. Please turn in all forms and payments to the School Office. You may email to office@christianacademyoflaurel.org.

Check In/Out – Children need to be checked in each day by 9:00am. If there is a field trip and your child misses the bus, you will be responsible for taking your child to the field trip activity or making other childcare arrangements for the day. All parents must enroll in the PikMyKid app. PikMyKid is a dismissal app that allows parents to “Announce” their arrival on campus and can also delegate pick up duties to friends and family. SITS staff will also send real time alerts and notifications directly in the app. When picking up your child, you will announce your arrival in PikMyKid, and proceed to the SITS entrance. Please be diligent about using our sign-in and sign-out procedures so we can ensure your child’s safety and keep accurate attendance records

Communicable Diseases – Students who exhibit symptoms of communicable diseases will be asked to be picked up early from the program and can only return when they have been symptom free for 24 hours without medication and with a negative COVID test. Symptoms of communicable diseases include the following: fever of 100° or higher, vomiting, and diarrhea.

Parent Availability & Emergency Contacts - One of the child’s parents or legal guardians must be available by phone at all times. **If a parent or guardian cannot be**

reached by cell at their place of employment, then a work contact number must be provided.

This is necessary for the protection of the child in the event that the student is injured or ill or if there is a school emergency. It is also necessary for parents to be available when a child needs to be picked up from school due to serious behavior issues. When a parent cannot be reached, the people on the emergency form will be contacted. At least one other emergency contact must be provided that is someone other than the parents. The parents will always be notified first. If the parents cannot be reached, the emergency contact will be called. If an emergency contact must come to pick up a student, a valid ID must be provided in order for the child to be released.

Parents have 90 minutes from the time of contact to pick up their child, or late charges may apply. See Late Pick Up section for details. If parents are repeatedly unavailable when SITS tries to contact them, the student may be subject to dismissal from the program.

Meals & Snacks – Parents must provide lunches and snacks for students unless otherwise indicated on the special event calendar. If your child forgets his/her lunch, a lunch will be provided for \$6. Students should also bring a refillable water bottle. Water bottle filling stations are available and have been retrofitted with a UVC LED Water purification and filtration system. Parents will be notified of any food restrictions that may be prohibited.

Fees

Registration – This program requires a nonrefundable registration fee of \$100. Registration fees are applied to purchase program materials for each child.

Weekly - The weekly fee is \$300 per camper. Payments are due by the session due dates:

- Session 1 (June 20st-July 14th) due May 31st
- Session 2 (July 17th- August 4th) due June 15th

Registration fees and session payments will only be accepted via credit card payments.

Late Pick Up – Students not picked up by 5:30pm will incur a late fee of \$1.00 per minute up to 15 minutes. Between 16 and 30 minutes late, a late fee of \$30 will be charged. After 6:00pm, a late fee of \$60 will be charged.

Additionally, parents or guardians have 90 minutes to pick up a child if they are contacted about illness or other reasons for being picked up early. Charges will apply if not picked up within that timeframe. Frequent late pickups could be cause for removal from the program.

Refunds - Withdrawal requests for program fees will be refunded on a case-by-case basis. However, we do not make exceptions in the following situations:

- Early dismissal and late arrival
- Voluntary withdrawal due to non-medical reasons,
- Day(s) missed due to periodic/intermittent vacation and/or illness
- Suspension due to chronic or serious behavior offenses. See the Discipline section for more information.

General Information

Dress Code – Because we are a Christian program and represent the Lord Jesus Christ, our dress code policy is as follows:

- We require that all apparel worn to the camp be appropriate and modest. No questionable writing is permitted.
- All skirts and shorts must be modest in length. Skirts are not recommended due to Summer Program activities.
- Children aged 5 must have an extra set of clothes.
- Closed toe shoes are required. Flip flops are not permitted. Shoes with a heel strap are allowed.

Lost & Found – We encourage you to label all of your child's belongings. There are many items that look similar and, by labeling them, many problems can be prevented. This is especially true of articles of clothing. All items left behind will be collected daily and placed on the lost and found table. Please check this table frequently as the items will be cleared out several times throughout the summer.

Possessions – The program assumes no responsibility for items that are lost, stolen or damaged. Items included, but not limited to, are: phones, iPods, gaming devices, iPads/tablets, etc. Items such as these may be taken from the child and returned to the parents upon their request.

Holidays – The program will operate the weeks of June 20 through August 4, 2023. Camp will be closed on Monday, June 19th in observance of Juneteenth and on Tuesday, July 4th, in observance of the Independence Day holiday. The cost for this week will still be \$300.

Field Trip Permissions –I grant my child permission to participate in approved trips during the summer program. I also grant permission for my child to travel by church bus or van. It is my understanding that the summer program will advise me of the nature, date, and time of each trip or activity in sufficient time to enable me to communicate any withdrawal of consent for the specific trip or activity. I understand that SITS will be held harmless from any damages or claims which might arise from injuries out of any act or omission on the part of the program as a result of such trip or activity, other than the negligence in the operation of a motor vehicle.

Movie Permissions – At certain times throughout the program, children will be watching movies, either as part of a theme day or a field trip to the movie theater. Since many of your child's favorite movies are rated PG for parental guidance, we need your permission to allow your student to watch these movies. We assure you that we will watch only age-appropriate material that has been screened and approved by our staff.

Authorization for Treatment – As the parent/guardian of the above named child, I hereby give authorization to the staff to take my child to an emergency room of the nearest hospital should, for any reason, they require any minor medical or surgical treatment and/or medication while participating in an approved field trip activity. I further authorize the hospital and its medical staff to administer treatment as deemed necessary by them for the well-being of said child. I understand that staff will make attempts to notify me in all medical emergencies, and I will be contacted, if possible, for my permission if hospitalization or treatment of a serious nature is required.

Medication – In order for our program to administer prescribed and over-the-counter medication, the program MT must have the following:

- A completed medication form signed by a physician stating we have permission to administer the medication as well as dosage and times to administer.
- Prescription bottle with the original label.

The above requirements are set by the Health Department which licenses our camp. **Children who were students at CAL for the 2022-2023 school year may use the health inventory form already on file with the school office. The health inventory form must be completed for any new children.**

Discipline

The goal of SITS is to provide a safe, enjoyable atmosphere for all children. For this reason, we adhere to strict discipline procedures. Discipline is a matter of creative effort on the part of the counselor because each child and each situation is unique. We do, however, observe certain guidelines:

- **Positive Reinforcement** – The main emphasis of Summer in the Sun is to challenge children to do the right thing. Our counselors focus on commending good behavior.
- **Timeouts** – When a child breaks a rule, a timeout from an activity is matched with the offense at the discretion of the staff.
- **Chronic or Serious Offenses** – Those who show repeated behavior problems or who commit a serious offense may be suspended from the program. Some examples include: stealing, profanity, sexual misconduct, substance abuse and repeated disrespect or disobedience. Summer in the Sun takes great pride in making sure no children are left alone. This allows any child who is in danger to seek safety. Any child found abusing, defacing or breaking any CAL or SITS property will be suspended. **There are no refunds for suspension.**
- **Parent Contact** - If a child is “out of control” or “refuses to obey”, a parent may be called to pick the child up immediately.
- **Camp Rules**
 - Children must treat other children, counselors, and all staff with RESPECT.
 - Children must listen to and follow directions given to them by all counselors and staff. Counselors and staff give directions to keep children happy and safe. Undermining authority will not be tolerated.
- Children must keep hands, feet, and other objects to oneself.
- Children shall not intentionally cause or attempt to cause physical or emotional harm to another child or program employee.
- Children shall not possess a weapon or object which might be considered a weapon, nor will any illegal substances be tolerated.
- Children must never touch another child’s personal belongings without permission.
- Children must treat program equipment, supplies, and facilities properly and with care.
- Children must not take or touch anything belonging to a staff member or recreation department without prior permission.
- Children shall refrain from rude language and conduct.
- Children must follow all playground rules and guidelines.
- Children shall remain with their groups at all times.
- No water or bathroom breaks should be taken without permission and supervision from a counselor or staff member.
- Food is not to be shared. Food brought from home is for the child who brings it only.

I have read and understand the above rules. I assume the responsibility for ensuring that my child is aware of these rules and understands the consequences if he/she does not behave appropriately. I understand that all financial obligations to Christian Academy of Laurel must be satisfied before attending SITS. Although it is our desire to maintain a good working relationship with each of our families and to resolve financial issues within that relationship, Christian Academy of Laurel does reserve the right to attempt to collect any outstanding balance of a family’s financial obligation through outside agencies if necessary.

Your signature indicates that you have been informed of the financial obligation guidelines for Christian Academy of Laurel and that you agree to abide by them and that you understand and comply with the information you are receiving in this packet.

Parent or Guardian’s Signature

Date Signed